

Kindergarten Teacher Aide (1.0 FTE)

Position Description and Information for Candidates

Fahan School Background

Established in 1935, Fahan School is located on a stunning 6.2 hectare campus in the attractive Hobart suburb of Sandy Bay - a ten minute drive from Hobart's CBD.

Fahan School is an independent, non-denominational day and boarding school for girls from Kinder to Year 12 on one campus. Fahan students enjoy state-of-the-art facilities, spectacular grounds, a nurturing wellbeing program and have an outstanding academic record.

Fahan School provides a strong academic program within a friendly, inclusive culture and prides itself on being the outstanding school for girls in Tasmania. In 2018, an outstanding 25% of our girls obtained ATARs of 95+, placing them in the top 5% of students nationally. This is not an anomaly, as over the last 12 years, Fahan School has had the highest percentage of Year 12 students achieving university entrance of any school in the State. These results continue a tradition of excellence at Fahan of which we are very proud.

Fahan School is committed to maintaining its strong family-oriented community, offering small class sizes, where the girls are valued and nurtured in a positive and caring learning environment.

Philosophy

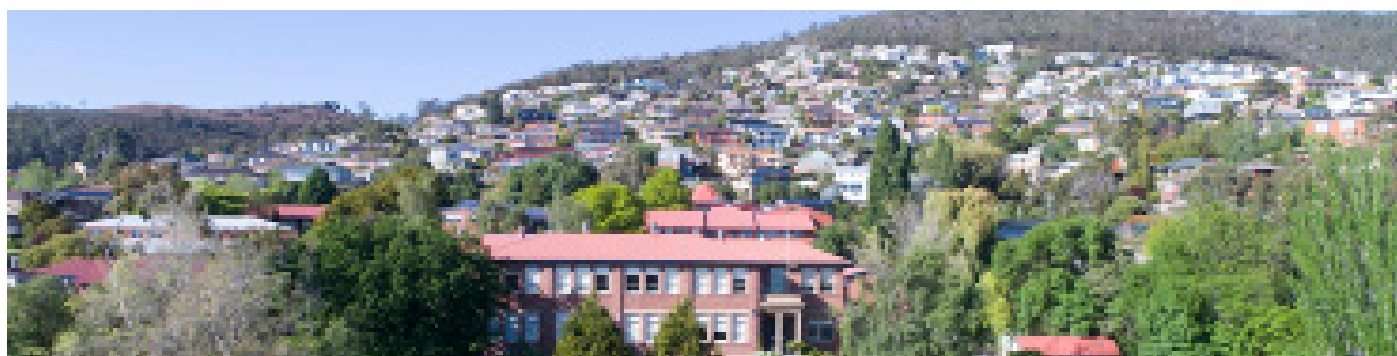
Fahan School is dedicated to excellence in education for girls and the realisation of each student's potential, providing a balanced curriculum encompassing academic, cultural, physical and practical areas of learning. Fahan is a non-denominational school with a Christian ethos.

Fahan School is a community that excels in educating girls from Kindergarten to Year 12 in an inclusive environment, where high expectations and outstanding academic and co-curricular programs allow for each girl to be valued and nurtured to develop skills of resilience, integrity and social responsibility, as she strives to achieve her personal best.

Our Vision is that Fahan School will be recognised as the outstanding school for girls in Tasmania.

The Fahan School Community is united by a strong set of values with the aim of:

- Ensuring that every individual matters
- Providing educational excellence
- Developing resilience in every Fahan girl
- Providing staff and students a nurturing environment
- Instilling in Fahan girls an important sense of family and community
- Encouraging Fahan girls to celebrate diversity and foster tolerance
- Engendering positive ethical and moral behaviour in every Fahan girl



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Our Core Values

1. Every individual matters

Fahan School accepts, nurtures, respects and celebrates every individual. Girls experience safety and encouragement, allowing them to grow in confidence and thrive.

2. Educational excellence

Fahan School develops qualities of self-confidence, optimism, high self-esteem and a commitment to personal excellence in all academic and co-curricular pursuits. Fahan School encourages and celebrates the pursuit of excellence and one's personal best across all fields of endeavour.

3. Resilience

Fahan School builds the resilience of students as they reflect on their actions, develop the strength and courage to cope with disappointment or loss, and are encouraged to move forward.

4. Nurturing environment

Fahan School offers students and staff a nurturing environment through smaller class sizes, an emphasis on caring, and programs encouraging relationships between older and younger girls.

5. A sense of family and community

Fahan School offers a sense of family and community by maintaining strong links with parents and former students and encouraging participation in communal events. Fahan's relatively small student numbers foster a close-knit family atmosphere.

6. Welcoming

Fahan School welcomes students, staff and parents from a variety of cultural and socioeconomic backgrounds. Individual cultures and backgrounds are embraced.

7. Integrity

Fahan School fosters integrity in academic and co-curricular endeavours. Students are encouraged to achieve their personal best and to be true to themselves.

8. Participation

Fahan School offers a wide variety of activities for the girls and encourages them to attempt as many of these as possible.

Co-Curricular And Extra Curricular Activities

Fahan School offers its students an extensive co-curricular program which assists in the development of specific skills, confidence and commitment. Students can participate in activities such as sport, music, visual arts, performing arts, debating, public speaking, student leadership, community service, exchange programs and intrastate, interstate and overseas trips. In all these activities, our students consistently achieve results above and beyond expectation.

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The Kindergarten Aide assists teachers in implementing lessons and supervising groups of Kindergarten children along with other involvements as appropriate, in order to maintain an effective, fulfilling and stimulating environment.

Please use the application form to apply for this position.

Reports to

Head of Junior School

Essential Requirements

1. Teacher Aide qualifications
2. A willingness to uphold the values of Fahan School
3. Ability and experience in working with teachers and children from all levels, particularly Kindergarten
4. Ability to work as a member of a team
5. Understanding of Kindergarten curriculum requirements
6. Ability to maintain accurate, complete and confidential records
7. Proficiency in digital technologies
8. Ability to communicate effectively verbally and in writing

Primary Responsibilities

1. Provide support in all areas of the classroom maintaining a clean, safe and cheerful environment including observations of children's behaviour.
2. Prepare materials as needed for teachers to carry out lessons and including room set up and clean up.
3. Develop and maintain positive relationships with children, including outside duty supervision.
4. Attend staff meetings as appropriate, assist in the delivery of classroom and individual learning programs as required (e.g., arts and crafts, cooking, music, fine and gross motor, etc.)
5. Manage small groups of children and provide feedback on activities.
6. Support students as required including students with additional needs.
7. Interact with children, serving as an appropriate model to the children.
8. Assist teachers in completing documentation as required and assist in maintaining up-to-date records for all children.

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9. Provide support in the maintenance of resources and equipment, including assistance with displays.
10. Participation in on-site and out-of-school experiences, including taking photos, filming events and other relevant undertakings as required.
11. Assist the teaching staff in performing other duties as assigned, including clerical tasks as required.

Work Health and Safety

- Comply with the requirements of all applicable Work Health and Safety legislation and Fahan School Work Health and Safety policies and procedures.

Code Of Conduct

- Abide by Fahan School's Code of Conduct in the performance of all duties.
- Exercise discretion and maintain the confidence of the Fahan School Community concerning the activities of the School.

Child Safety

- Adhere to [Fahan School's Child Safe Policy](#).

Essential Requirements

1. Teacher Aide Qualification (Cert III or similar)
2. Demonstrated capacity to relate to Kinder aged children.
3. Demonstrated knowledge of workplace health and safety issues and how they apply to the work environment.
4. Ability to work in a team with teachers, students and other aides.
5. Valid Working with Vulnerable Persons registration
6. Satisfy requirements of a National Police Check
7. Permanent Australian residency
8. Current Driver's Licence

Please direct any enquiries to Mrs Amanda Evans, Head of Junior School - evansa@fahan.tas.edu.au