

# **MINUTES OF THE FAHAN PARENTS AND FRIENDS ASSOCIATION**

## **MEETING HELD ON TUESDAY 17<sup>th</sup> APRIL 2012**

### **Attendees:**

Carl Cazaly (President), Karen Baddiley (Treasurer), Nicole Spence (Secretary), Susan Hodgman (Deputy Secretary), Andrew Mitchell, Fiona Hamilton, Tony Freeman (Principal), Kathy Foster (Deputy Principal), Rebecca Byfield (Communications Officer)

### **Apologies:**

Gillian Vosper (Deputy President), Birgitta Browning, Ian Hamilton

Item 1	<p><b><u>Welcome to committee</u></b></p> <p>Carl welcomed the new executive and general committee members elected at the preceding Annual General Meeting. He thanked Birgitta and Ian for their dedicated and enthusiastic support of the P&amp;F as Treasurer and Secretary respectively, and for their willingness to continue that support as general members of the committee.</p> <p>President: Carl Cazaly  Deputy President: Gillian Vosper  Secretary: Nicole Spence  Deputy Secretary: Susan Hodgman  Treasurer: Karen Baddiley  General members: Birgitta Browning  Ian Hamilton  Andrew Mitchell</p>
Item 2	<p><b><u>Minutes of the last meeting</u></b></p> <p>The Minutes of the meeting of 21 February 2012 were amended to note that Andrew Mitchell was an apology.</p> <p>The Minutes, as amended, were confirmed to be an accurate record of the meeting.</p> <p>Proposed by Karen Baddiley, seconded by Carl Cazaly.</p>
Item 3	<p><b><u>Correspondence In/Out</u></b></p> <p>Letter – Tony Freeman – 16 April 2012 – Conferring appreciation to the P&amp;F for donating funds for the newly installed swings in the Octagon playground.</p>
Item 4	<p><b><u>Matters arising</u></b></p> <p>Members noted how much information they gained from Liz Jack's attendance at the previous P&amp;F meeting and supported continued links between the P&amp;F and the Board</p>
Item 5	<p><b><u>Principal's Report</u></b></p> <ul style="list-style-type: none"> <li>Tony welcomed the National press attention given to Fahan's excellent academic results, including having the highest percentage of students matriculating, the highest median matriculation score, and the highest median NAPLAN scores of any school in Tasmania. In The Australian's schools report on 7 April, Fahan was listed as the</li> </ul>

	<p>top secondary school in Tasmania, and was the only Tasmania school listed in the top 100 schools in Australia for both primary and secondary sectors. Tony noted that there was a perception that Fahan's academic results were lower than some other Tasmanian private schools, and that this inaccurate perception seemed quite entrenched. Fahan will be promoting its excellent academic results broadly, to inform the community in general and prospective parents in particular, that Fahan is delivering best quality teaching and achieving top academic results</p> <ul style="list-style-type: none"> <li>• The main Building Capital Works Appeal launch has started well and parents and Alumni will receive letters this week.</li> <li>• The girls rowing performance at the Head of the River was very pleasing. Hannah Bell won the Under 14, Division 1, Fahan won all three divisions in the Under 14s quad skulls, Under 13s Division 1 placed third and the Eight finished 3<sup>rd</sup> in the Head of the River overall, being the top Southern school. This is Fahan's first placement since 2008 and Tony commended the girls and their parents and supporters for their terrific achievement.</li> <li>• Fahan hosted the 2012 Junior Leaders Day for Independent Primary School in March.</li> <li>• Fahan hosted the ISSCA (TAS) Annual General Meeting today.</li> <li>• The Board will be publishing a Fahan Business Directory</li> </ul>
Item 6	<p><b>President's Report</b></p> <ul style="list-style-type: none"> <li>• The 21 October date proposed for the Fahan Fair conflicts with the Hutchins Fair on 18 October. Members agreed that 2 fairs in the same weekend imposed too heavy a load on the time and wallets of parents with children at both schools. After discussing alternative dates, members agreed to hold the Fahan fair earlier to give parents more time to assist with and attend both fairs. While a larger gap was preferred, members agreed that the only feasible date was 14 October 2012. A later Fair date was not feasible due to the Royal Show and mid-term break on 28 Oct, and TCE examinations commencing on 5 November. 30 September is the day after Grand Finals, and 7 October is the Tulip festival.</li> </ul> <p>Members agreed that the Fahan Fair be held on Sunday 14 October 2012, subject to confirmation with the Fair convenor, Gillian Vosper.</p> <p>Alumni celebrations will be held on 14<sup>th</sup> October. Carl will discuss any potential conflicts in arrangements (such as access to the main car park to set up for the fair on the Saturday) with Catherine. Tony noted that the 2012 Alumni event was likely to have a smaller scale than that held in 2010, which was the 75<sup>th</sup> anniversary of Fahan.</p> <p>Direct contact with the parent's Associations of linked schools should occur regarding the scheduling major fundraising events to avoid future date conflicts.</p>

	<ul style="list-style-type: none"> <li>Gala ball – Rebecca Clifford and Hannah Bale will be co-ordinating the gala ball events, likely to run on alternate years with the Fahan fair. The goal is to build school event continuity.</li> <li>Raffle – Ian Hamilton is continuing work on the raffle, and meeting with Fahan Business manager, Duncan McGill next week to progress some matters.</li> </ul>
Item 7	<b>Treasurer's Report</b> Deferred until next meeting.
Item 8	<b><u>Fair Sub-Committee Report</u></b> Deferred until next meeting.  Tas Laser Skirmish has been booked. As Fahan did not book them for the last fair, they have agreed to not charge their usual fee, but instead retain all takings.
Item 9	<b><u>Matters arising</u></b>  <b><u>Communications</u></b> Rebecca Byfield noted that Fahan's communications officers (Rebecca and Edwina) would alternate attending try to attend P&F meetings.  The P&F report for Fahan in Focus is due 30 April 2012 (Carl to write).  Rebecca reported recent work on building Fahan's social media, such as Tweet and Twitter.  <b><u>Regulations of the association</u></b> Members agreed that the regulations should be reviewed this year to bring them up to date. Andrew Mitchell rewrote the Hutchins Parent's Association regulations in 2011 and can assist. Universal parent membership, committee structure, responsibilities, meeting quorum requirements and a mechanism to set any annual subscription fee were key areas for review.  Andrew suggested the P&F consider adding the P&F subscription fee (\$5) to the term accounts, as Hutchins does, noting that this small fee raised several thousand dollars each year for their association. Payment is voluntary, but most parents are happy to pay the small contribution along with their fees.  Nicole to locate an electronic copy of the regulations.  <b><u>P&amp;F handbook</u></b>  Carl has secured an electronic copy and will distribute it to members, with a view to finalising the content next meeting.
	Meeting closed.

N. Spence