

MINUTES OF THE FAHAN PARENTS AND FRIENDS ASSOCIATION

MEETING HELD ON TUESDAY 16 APRIL 2013

Attendees:

Carl Cazaly (President), Gillian Vosper (Deputy President), Karen Baddiley (Treasurer), Nicole Spence (Secretary), Susan Hodgman (Deputy Secretary), Tony Freeman (Principal), Kathy Foster (Deputy Principal), Laura Bird (Fahan Communications and Marketing), Kirsten McTaggart, Elaine Killalea, Dawn Rayner-Brosnan, Emma Cazaly, Shellie Vincent, John Withers, Laura Bird, Denise James, Shirlene Badenach, Maggie Davis, Wen Hurst, Nathan Hurst, Hannah Bale, Clare McCulloch

Apologies:

Andrew Mitchell, Susan Hodgman, Ian Hamilton, Fiona Hamilton, Liz Jack, Andrea Mazengarb, David Mazengarb, Edwina Cummings, Sally Fergusson

Item 1	Minutes of the last meeting The Minutes of the meeting of 19 March 2013 were confirmed to be an accurate record of the meeting. Proposed by Karen Baddiley, seconded by Carl Cazaly.
Item 3	Correspondence In/Out Email– Hutchins Parents Association re: Groups working together Letter – Liz Jack, Fahan Board - Thanking P&F for Main Building Fund donation
Item 4 A	Matters arising from the minutes <ul style="list-style-type: none"> • Carl reported that Jimmy and Margaret Trambis gifted a storage container to the Fahan P&F, saving the association up to \$4000 • Rob Nicholl gifted a BBQ, beer and soft drink. Letters to be sent to these donors in appreciation for their wonderful generosity
Item 5	Principal's Report Tony reported on events over the previous month including <ul style="list-style-type: none"> • Scholarship day held • Open Day (39 tours) • Strategic Planning meeting • Rowing Events • Year 9 soccer finals success
Item 6	President's Report <ul style="list-style-type: none"> • Carl welcomed all attendees and new Executive Committee

	<p>members.</p> <ul style="list-style-type: none"> Refer to report tabled at AGM
<p>Item 7</p> <p>A</p>	<p>Treasurer's Report</p> <ul style="list-style-type: none"> Tabled Karen acknowledged the efforts of Sally Fergusson who has volunteered her time to run the Clothing Pool, contributing \$6,000 to P&F funds this year.
	<p><u>Communications Report</u></p> <p>Laura updated the committee on recent Communications and Marketing activity, including</p> <ul style="list-style-type: none"> Open day – Very positive feedback of Year 12 girls presenting well Advertising: Nelson Rd oval, entry sign, HO FM, mercury digital Gathering stories for Fahan in Focus Work on new app for Fahan in Focus magazine Agfest and Boarding School Expo in NSW (on at same time) Future events: Campbelltown Show (May), Brighton Show (Nov), Bream Creek Show <p>Discussions on enrolments ensued. Shelly noted potential value in reminding current student families to enrol other children entering Fahan in future years: ensures placement for current families in classes that will fill, and assists with projections.</p>
	<p><u>Gala Ball</u></p> <p>Hannah Bale reported her progress on the Gala Ball which included obtaining costing, investigating venues, caterers, hire-in costs for “at Fahan” option. Key threads included:</p> <ul style="list-style-type: none"> Date: Saturday 24 August 2013 Theme: Back to School – wear a touch of your old uniform Venue: Helenic Hall recommended. <ul style="list-style-type: none"> Capacity = 300. 350 if no dance floor Head Girl, Maria Daglas, is on board to link the Year 12's 2013 fundraising efforts with the Ball, which will assist with attendance. Year 12 estimate they will get 60 attending Hall hire includes crockery, cutlery, glasses etc which would cost ~ \$15 extra per head to buy in e.g. if held at Fahan Catering <ul style="list-style-type: none"> External caterer preferred. Waju can match Helenic hall internal caterer's price (\$65 pp). Includes Maitre d', with Year 12 girls waitressing (license required) Clean skin wines available from Fahan families – good wines, very reasonably priced Ticket sales ideas <ul style="list-style-type: none"> Encourage year group tables Fundraising ideas <ul style="list-style-type: none"> Ticket price will only cover costs only – no fundraising component. Other activities to raise funds Silent auction (20 fabulous items down one side)

	<ul style="list-style-type: none"> ○ Year 12 artwork ○ Photo booth ○ Sell the table decorations <ul style="list-style-type: none"> • MC – Ken Studley has volunteered (ex. Kevin Bloody Wilson) • Music – Live music? background music while eating, band ? (Price goes up \$1000 - \$1500). • Ticket price - \$100 agreed to be reasonable • Promotion – save the date emails at end of June • Payment Plan? Evening is costly, but payment plan is tricky <p>P&F members interested in assisting Hannah can contact her directly.</p>
	<p><u>Raffle</u></p> <ul style="list-style-type: none"> • Movie Night link – 28 June 2013 • 500 tickets @ \$20 each. • Prizes: 1st = \$2500. Book buyers prize also (5 tickets per book) • Promotion: <ul style="list-style-type: none"> ○ Potential to engage Year 12 girls and offer them a share of the funds raised for their fundraising project with Cystic Fibrosis. Year 12s can talk to classes about what CF is and encourage girls to have their family support the raffle. Class reps to promote within their year group. ○ Online ticket sales
Item 9	<p><u>Other Business</u></p> <p>The committee discussed the following ideas for 2013</p> <ul style="list-style-type: none"> • Hosting BBQ at soccer matches. Popular fundraising activity. Several members willing to progress this next season. • Coffee machine – Purchase 2nd hand machine, free barista training for girls in exchange for a few hours serving for P7F, coffee sales at events. (Maggie Davis knows where to get good machines for a good price). <p>Both ideas received support and should be progressed further.</p>
	Meeting closed.

N. Spence